

Contemporary Management Principles Brevis T

In the last 20 years, there has been a remarkable emergence of innovations and technological advances that are generating promising changes and opportunities for sustainable agriculture, yet at the same time the agricultural sector worldwide faces numerous daunting challenges. Not only is the agricultural sector expected to produce adequate food, fiber, and feed, and contribute to biofuels to meet the needs of a rising global population, it is expected to do so under increasingly scarce natural resources and climate change. Growing awareness of the unintended impacts associated with some agricultural production practices has led to heightened societal expectations for improved environmental, community, labor, and animal welfare standards in agriculture. *Toward Sustainable Agricultural Systems in the 21st Century* assesses the scientific evidence for the strengths and weaknesses of different production, marketing, and policy approaches for improving and reducing the costs and unintended consequences of agricultural production. It discusses the principles underlying farming systems and practices that could improve the sustainability. It also explores how those lessons learned could be applied to agriculture in different regional and international settings, with an emphasis on sub-Saharan Africa. By focusing on a systems approach to improving the sustainability of U.S. agriculture, this book can have a profound impact on the development and implementation of sustainable farming systems. *Toward Sustainable Agricultural Systems in the 21st Century* serves as a valuable resource for policy makers, farmers, experts in food production and agribusiness, and federal regulatory agencies.

Management principles: a contemporary edition Africa, focuses on these core management principles. It provides learners with a sound knowledge of the business environment, how to manage scarce resources, and the functions of planning, organising, leading and controlling. The book also highlights the importance of sound decision-making, information management, optimising a diverse workforce, managing different organisational cultures, managing people (individuals, groups and teams) and business ethics

Book & CD. To improve on an award-winning book poses a major challenge to its authors. The authors of this book took the challenge head-on by conducting a major research study to determine what exactly the outcomes are that managers at different levels must deliver in contemporary organisations in South Africa, and the rest of Africa. The findings of this study, which dealt with current and near-future management issues, as well as classical and contemporary thinking about management, were used as the blueprint for the updating of this book. After placing management in context, the authors deal with the knowledge, skills and dispositions required of managers to perform the management functions of planning, organising, leading and controlling in a volatile business world.

Examples of how the functions are applied in practice are cited throughout the book. These examples refer mainly to South African organisations and situations

that managers in South Africa, and Africa, have to deal with to create and sustain a competitive advantage for their organisations. The book endeavours to break down the silo effect of seeing the management functions as separate activities. This is done by continuously placing the management function at hand in a bigger context. This enables learners of management to assess the implications of management decisions on different people, processes, systems and so on that make up the organisation.

Destruction of habitat due to urban sprawl, pollution, and deforestation has caused population declines or even extinction of many of the world's approximately 2,600 snake species. Furthermore, misconceptions about snakes have made them among the most persecuted of all animals, despite the fact that less than a quarter of all species are venomous and most species are beneficial because they control rodent pests. It has become increasingly urgent, therefore, to develop viable conservation strategies for snakes and to investigate their importance as monitors of ecosystem health and indicators of habitat sustainability. In the first book on snakes written with a focus on conservation, editors Stephen J. Mullin and Richard A. Seigel bring together leading herpetologists to review and synthesize the ecology, conservation, and management of snakes worldwide. These experts report on advances in current research and summarize the primary literature, presenting the most important concepts and techniques in snake ecology and conservation. The common thread of conservation unites the twelve chapters, each of which addresses a major subdiscipline within snake ecology. Applied topics such as methods and modeling and strategies such as captive rearing and translocation are also covered. Each chapter provides an essential framework and indicates specific directions for future research, making this a critical reference for anyone interested in vertebrate conservation generally or for anyone implementing conservation and management policies concerning snake populations.

Gambling Debt is a game-changing contribution to the discussion of economic crises and neoliberal financial systems and strategies. Iceland's 2008 financial collapse was the first case in a series of meltdowns, a warning of danger in the global order. This full-scale anthropology of financialization and the economic crisis broadly discusses this momentous bubble and burst and places it in theoretical, anthropological, and global historical context through descriptions of the complex developments leading to it and the larger social and cultural implications and consequences. Chapters from anthropologists, sociologists, historians, economists, and key local participants focus on the neoliberal policies—mainly the privatization of banks and fishery resources—that concentrated wealth among a select few, skewed the distribution of capital in a way that Iceland had never experienced before, and plunged the country into a full-scale economic crisis. *Gambling Debt* significantly raises the level of understanding and debate on the issues relevant to financial crises, painting a portrait of the meltdown from many points of view—from bankers to

schoolchildren, from fishers in coastal villages to the urban poor and immigrants, and from artists to philosophers and other intellectuals. This book is for anyone interested in financial troubles and neoliberal politics as well as students and scholars of anthropology, sociology, economics, philosophy, political science, business, and ethics. Publication supported in part by the National Science Foundation.

Book & CD. This fourth edition makes it clear that all who are interested in the sustainability of South Africa -- and Africa -- must put human resource management (HRM) at the very core of the management of organisations generally. The content is aligned to outcomes that are geared towards analytical and critical thinking about the theory and practice of HRM in South Africa. The African context is addressed, and ample information about HRM aspects 'elsewhere in Africa' is provided. This edition breaks away even further from the traditional structure of so many standard HRM textbooks. It challenges a broadening of the 'agenda' and scope of HRM work: HRM is not only about managing employees, but also about managing the work and the people who do the work of and in organisations. This may involve alternative ways of getting the work of organisations done superiorly. This book will help you to apply HRM effectively to achieve its ultimate aim, namely to add value to people, to organisations and to society. This comprehensive book is organised around themes such as: Developing an appreciation for the context of HRM in South Africa; Strategising, designing and planning as preparatory HRM work; Sourcing work talent; Facing the countrys people empowerment challenge; Meeting the reward and care challenge; Handling labour and employee relations challenges; Championing change and transformation; Managing HRM-related information, including HRM and sustainability reporting. Based on most recent theoretical developments, the emphasis is on the practical applications. Samples of relevant documents are included, and an accompanying CD contains a wealth of relevant resources as well as a continuing, integrating case study that serves as a basis for these applications, and individual and group activities. As a package, South African Human Resource Management will be extremely valuable to both current and aspirant managers, and human resource practitioners.

This introductory textbook to Business Management covers all the topics most important to those interested in the business world and managing businesses in South Africa, Africa and globally.

This textbook focuses on the relationship between physical exercise and cognition, a very timely and important topic with major theoretical and practical implications for a number of areas including ageing, neurorehabilitation, depression and dementia. It brings together a wide range of analytical approaches and experimental results to provide a very useful overview and synthesis of this growing field of study. The book is divided into three parts: Part I covers the conceptual, theoretical and methodological underpinnings and issues. Part II focuses on advances in exercise and cognition research, with appropriate sub-sections on 'acute' and 'chronic' exercise and cognition. Part III presents an overview of the area and makes suggestions for the direction of future research. This text provides a cutting-edge examination

of this increasingly important area written by leading experts from around the world. The book will prove invaluable to researchers and practitioners in a number of fields, including exercise science, cognitive science, neuroscience and clinical medicine. Key Features: Unique in-depth investigation of the relationship between physical exercise and brain function. Covers theoretical approaches and experimental results and includes chapters on the latest developments in research design. Examines the effects of both acute and chronic exercise on brain function. International list of contributors, who are leading researchers in their field. Introduction to Exercise Physiology, identifies the key scientific content that is critically important to the successful practice of exercise physiology. This text focuses on the profession of exercise physiology by introducing students to the scientific basis for the practice of exercise physiology to prevent or control mind-body diseases, promote health and well-being, and enhance athlete performance. The goal of this text is to embrace a new paradigm of exercise physiology as a comprehensive healthcare profession and not as a one-course experience. Introduction to Exercise Physiology is endorsed by The American Society of Exercise Physiologists (ASEP) a national non-profit professional organization committed to the advancement of exercise physiologists. The text emphasizes sound scientific content that will help exercise physiologists design appropriate exercise prescription that focuses on the public health challenges of a sedentary lifestyle. Students will learn the necessary physiologic, electrocardiographic, biomechanic, and anatomic concepts pertinent to prepare for and pass the ASEP Board Certification exam. In addition, the text enables students to understand the ethics of sports nutrition and athletic performance, by examining exercise metabolism, fuel utilization, and cardiovascular functions and adaptations from a non-performance enhancing supplement perspective. Specific physiologic calculations are presented to teach students how to monitor exercise intensity, as well as to improve the safety and credibility of client-specific test protocols, health and fitness training programs, and athletic competitions. To support the "exercise as medicine" approach of the text it is organized into seven major areas: Part I Scientific Aspects of Exercise Physiology Part II Training the Cardiorespiratory and Muscular Systems Part III Training and Performance Part IV Exercise Is Medicine Part V Exercise Biomechanics Part VI Anatomy of Sports and Exercise Part VII The Profession of Exercise Physiology

This study details the results that successful managers at different levels of business must deliver within their organizations throughout Africa. It addresses current and near-future management issues through both classic and contemporary management thought. In addition to placing management in context, the book also explores the knowledge, skills, and dispositions required of managers to perform the management functions of planning, organizing, and leading in a volatile business world.

Accompanying CD-ROM contains graphic footage of various war wound surgeries. Constructed around a simple scientific management model this text focuses on the basic management principles that need to be applied in a business. After an introductory overview of management, the management model, and the environment in which the manager functions, are four chapters dealing with planning, organizing, leadership and control. In conclusion, aspects such as small business and multicultural management are explored.

This volume outlines emerging issues for research and practice related to agile coping dynamics in the digital era. Chapters in this book report on current research on the key constructs and processes underlying coping dynamics in multi-disciplinary domains and across the life-span. Chapters compare current research trends in terms of future potential directions for research on coping dynamics in the digital era. The book also critically evaluates the relevance, applicability and utility of the research findings and theoretical premises in various classical, current and potential emerging issues for research and practice in the smart digital technological world of work for employee across their careers. Among the topics discussed:

The digital era: contextual issues and coping Issues for organizational practice Issues for individuals Coping within the employability context Agile Coping in the Digital Era provides theoretical premises and research perspectives, while also evaluating the practical utility of theory and research ideas for management and employee practices in Industry 4.0 organizational contexts.

The approach here is based on the concepts set out by Dr. Herman Kabat and taught by Margaret Knott, and this second edition adds many new illustrations including demonstrations of the techniques and pictures of actual patient treatment. The gait section has been expanded with an introduction to normal components and photos of patient treatment. The mat section has also been enlarged and includes illustrations of patient treatment.

"This engaging collection of case studies provides students with an insight into the world of business in South Africa. It offers undergraduate students a practical view of marketing and management issues that many students might not have been exposed to. Written by entrepreneurs and business executives, the collection provides a unique "inside" perspective on issues that challenge the local business community and highlights some of the successes, frustrations and challenges that are common in business today"--Back cover.

There is growing pressure and stress placed on organisations to fight for customers and service/product placement in an increasingly competitive global marketplace. It has, therefore, never been more important to get the best out of the workforce. To achieve this, the role of the leader can be a fundamental factor in organisational success or failure. Leaders need to have the requisite skills to reflect the demands placed upon them in the 21st century. There are the "accidental managers" who just drop into the role of leadership and others who may develop skills and knowledge in readiness for a leadership role. There are also those who may have the innate ability to lead. Within the mix are those who are characterised by traits associated with the "dark triad" or who may use "pathocratic influence" on others to conform, reinforcing values (or lack of values) associated with toxic leadership. They create damage and harm. They become "passion killers". The result can lead to a "pathocracy". This book discusses the role emotional intelligence plays in helping people deal with stressful and challenging experiences, suggesting different ways to cope. The author reflects on the values that are integral to the success or failure of an organisation. "Passion" is identified as an added value that can differentiate one organisation from another. If passion is harmed, it can affect motivation, creativity, output, performance, and productivity. Therefore, this book provides the reader with examples of "passion killing" while making suggestions as to factors that can be adopted to engage and encourage passion. Conclusions are drawn and recommendations made to support those faced with "passion killers". This book is aimed at those of all ages and educational backgrounds interested in developing their leadership knowledge and skills. It is also aimed at those interested in learning more about differences in personality, emotional intelligence, stress, coping, values, and the importance of understanding the impact of "passion killers".

Widely regarded as a standard work in its field, this book introduces the range of processing techniques that are used in food manufacturing. It explains the principles of each process, the processing equipment used, operating conditions and the effects of processing on micro-organisms that contaminate foods, the biochemical properties of foods and their sensory and nutritional qualities. The book begins with an overview of

important basic concepts. It describes unit operations that take place at ambient temperature or involve minimum heating of foods. Subsequent chapters examine operations that heat foods to preserve them or alter their eating quality, and explore operations that remove heat from foods to extend their shelf life with minimal changes in nutritional quality or sensory characteristics. Finally, the book reviews post-processing operations, including packaging and distribution logistics. The third edition has been substantially rewritten, updated and extended to include the many developments in food technology that have taken place since the second edition was published in 2000. Nearly all unit operations have undergone significant developments, and these are reflected in the large amount of additional material in each chapter. In particular, advances in microprocessor control of equipment, 'minimal' processing technologies, genetic modification of foods, functional foods, developments in 'active' or 'intelligent' packaging, and storage and distribution logistics are described. Developments in technologies that relate to cost savings, environmental improvement or enhanced product quality are highlighted. Additionally, sections in each chapter on the impact of processing on food-borne micro-organisms are included for the first time. Written by the world's leading scientists and spanning over 400 articles in three volumes, the Encyclopedia of Food Microbiology, Second Edition is a complete, highly structured guide to current knowledge in the field. Fully revised and updated, this encyclopedia reflects the key advances in the field since the first edition was published in 1999. The articles in this key work, heavily illustrated and fully revised since the first edition in 1999, highlight advances in areas such as genomics and food safety to bring users up-to-date on microorganisms in foods. Topics such as DNA sequencing and E. coli are particularly well covered. With lists of further reading to help users explore topics in depth, this resource will enrich scientists at every level in academia and industry, providing fundamental information as well as explaining state-of-the-art scientific discoveries. This book is designed to allow disparate approaches (from farmers to processors to food handlers and consumers) and interests to access accurate and objective information about the microbiology of foods. Microbiology impacts the safe presentation of food. From harvest and storage to determination of shelf-life, to presentation and consumption. This work highlights the risks of microbial contamination and is an invaluable go-to guide for anyone working in Food Health and Safety. Has a two-fold industry appeal (1) those developing new functional food products and (2) to all corporations concerned about the potential hazards of microbes in their food products.

This book is the first of its kind – a global overview of extant research on ethics in small and medium sized enterprises. While vast amounts of corporate money, government policy and media time are directed at the social and ethical activities of large corporations, small businesses don't generally attract the spotlight. This is wildly inappropriate, however, since upward of 90% of private businesses are small or medium sized. This book goes some way to helping us understand the social and ethical contribution of this majority organizational form. The first section of the book is a global round-up of research on ethics in small and medium sized enterprises from major regions of the world. In the second section smaller scale research projects from a variety of countries present both empirical and theoretical advances in the area. Anyone with an interest in ethics and small and medium sized enterprises should find

this an inspiring book which paves the way for future research.

This book outlines perspectives of emerging and established African scholars on what one could describe as the debate on leadership and the articulation of the life of the mind in Africa's socio-economic, political and cultural life from the time of independence to date. The papers contained in the book cover the following thematic areas:

Alternative Leadership Paradigm for Africa's Advancement; African Perspectives on Globalisation and international relations; Pan-Africanism and the African Renaissance; Scientific, Technological and Cultural Dimensions of African Development. The first section deals with alternative leadership paradigms for Africa's advancement. It also debates the 'thin line' separating management studies from leadership studies and untangles the hermeneutic complexities in the term 'leadership'. Section two examines among other things, the crucial challenge of globalisation and public ethics and others African perspectives. The section also interrogates the current complexities and credibility deficits in the global governance of trade and towards the end engages philosophical questions about conscience and consciousness in African development and progress. The debates in section three continue to section four and focus on the overall issues of language and liberation, the significance of Multi-, Inter and Trans-Disciplinary Approaches in the analysis of the African continent, appropriate indigenous paradigms for promoting the African renaissance as well as a series of debates on the meaning and prospects of regional integration in Africa's renewal. This provides just a snapshot of a very wide ranging and interesting debate contained in the publication. Information is considered essential in every business model. Effective usage of this information to direct goals and drive missions can lead to successful enterprises.

Knowledge Integration Strategies for Entrepreneurship and Sustainability is a critical reference source that expounds upon the critical methods in which new information is integrated into existing models for starting new companies and the ways in which these models interact and affect each other. Featuring coverage on a broad range of topics, such as tacit knowledge utilization, knowledge retention in small and medium-sized enterprises (SMEs), and knowledge dynamics in supply chain management, this book is geared toward academicians, researchers, and students seeking current research on the effect of information management in the interdisciplinary world of business creation as well as enterprise stability and longevity.

The world is in a constant state of flux, and this influences the operations of every business and organisation. Business Management: A Contemporary Approach deals with these changes by covering the functions of a business or an organisation and then addressing the contemporary issues that affect them. These issues include globalisation, corporate entrepreneurship and citizenship, credit, diversity and HIV/AIDS. Every student of business and business manager needs to understand the importance of these issues and their influence on the operations of a business. Business Management: A Contemporary Approach also highlights the interdependency between the various business functions. This interdependency is very important for a business or organisation to operate as a whole.

A trusted resource for anyone involved in EEG interpretation, this compact handbook is designed for on-the-go reference. Covering the essential components of EEG in clinical practice, the book provides graphic examples of classic EEG presentations with essential text points of critical information to enhance reading skills to aid in improving patient outcomes. Authored by prominent experts in clinical neurophysiology, this second edition is updated to reflect current advances in ICU and intraoperative monitoring and includes new chapters on

polysomnography, status epilepticus, and pediatric EEG. [A] first class resource of EEG Interpretation... highly recommended trusted resource for any health care professional dealing with patients who need an EEG investigation and particularly in epilepsies. Consistently formatted and packed with practical tips, this handbook is a highly useful tool for residents, fellows, clinicians, and neurophysiology technologists who are learning EEG interpretation or who need to make decisions while on call at the hospital and look for quick and reliable EEG information, regardless of specialty or level of training.--C. P. Panayiotopoulos, Department of Clinical Neurophysiology and Epilepsies, St. Thomas' Hospital, Journal of Clinical Neurophysiology The Handbook of EEG Interpretation, Second Edition fits in a lab coat pocket to facilitate immediate information retrieval during bedside, OR, ER, and ICU EEG interpretation. It is divided into eight sections that cover all major EEG topics including normal and normal variants, epileptiform and nonepileptiform abnormalities, seizures and status epilepticus, ICU EEG, sleep, and intraoperative monitoring. Each chapter highlights the principal challenges involved with a particular type of EEG interpretation. Consistently formatted and packed with practical tips, this handbook is a highly useful tool for residents, fellows, clinicians, and neurophysiology technologists looking for quick and reliable EEG information, regardless of specialty or level of training. Key Features of Handbook of EEG Interpretation, Second Edition: Updated and expanded to reflect advances in clinical EEG applications, including three new dedicated chapters Addresses all areas of EEG interpretation in a concise, pocket-sized, easy-to-access format Provides organized information and a visual approach to identifying EEG waveforms and understanding their clinical significance Presents information consistently for structured review and rapid retrieval Includes practical tips by notable experts throughout ...Large variety of subjects, good diagrams, thoroughly researched data....The book would make a good addition to a departmental or personal library. --American Journal of Electroneurodiagnostic Technology ...[H]elpful for neurology residents and fellows who are learning EEG interpretation or who need to make decisions while on call at the hospitalÖ --Doody's Reviews

The roles and responsibilities of administrative managers are identified and explained in this updated and comprehensive resource on managing the information needs of an organization to facilitate timely, relevant, and accurate communication. Topical case studies and practical examples illustrate the knowledge and skills required for success in office management. Whether managing cultural diversity in the work place or learning proper business ethics, the instructions outlined in this guide provide the basis for arriving at meaningful decisions that can make a candidate an asset in any office environment.

Disruptions are being caused in the workplace due to the development of advanced software technology and the speed at which these technological advancements are being produced. These disruptions could take diverse forms and affect various aspects of work and the lives of entities in the workplaces and families of the individual employees. Work and family are caught in the crossfire between technological disruptions and human adaptation. Hence, there is a need to assess the overall effect that the Fourth Industrial Revolution would have on work, employee work-family satisfaction, and employee well-being. Future of Work, Work-Family Satisfaction, and Employee Well-Being in the Fourth Industrial Revolution is a critical reference source that discusses practical solutions and strategies to manage challenges and address fears regarding the effect of the Fourth Industrial Revolution on the future of employment and the workforce. Featuring research on topics such as corporate governance, job satisfaction, and mental health, this book is ideally designed for human resource professionals, business managers, industry professionals, government officials, policymakers, corporate strategists, consultants, work-life balance experts, human resources software developers, business policy experts, academicians, researchers, and students.

Contemporary Management PrinciplesContemporary Management PrinciplesManagement

PrinciplesA Contemporary Edition for AfricaJuta and Company Ltd

Locking Plates in Veterinary Orthopedics is a comprehensive and state-of-the-art guide to all aspects of using locking plates to treat orthopedic conditions in dogs, cats, and large animals.

- Offers a proven approach to using locking plates in veterinary practice
- Highlights practical clinical applications with illustrative clinical cases
- Includes information on the history, principles, and materials as well as specific techniques
- Presents data on both traumatic and non-traumatic applications
- Provides instructive color photographs to demonstrate the procedures

This book has been written specifically for candidates sitting the oral part of the FRCS (Tr & Orth) examination. It presents a selection of questions arising from common clinical scenarios along with detailed model answers. The emphasis is on current concepts, evidence-based medicine and major exam topics. Edited by the team behind the successful Candidate's Guide to the FRCS (Tr & Orth) Examination, the book is structured according to the four major sections of the examination; adult elective orthopaedics, trauma, children's/hands and upper limb and applied basic science. An introductory section gives general exam guidance and end section covers common diagrams that you may be asked to draw out. Each chapter is written by a recent (successful) examination candidate and the style of each reflects the author's experience and their opinions on the best tactics for first-time success. If you are facing the FRCS (Tr & Orth) you need this book.

With the future of education being disrupted and the onset of day-to-day uncertainties and challenges that have to be solved quickly, teachers are now turning to professional development communities/support communities where they can share and learn about effective practices to use in the classroom. While transitioning to blended or online learning and keeping up with the technological advances in education, these communities provide an essential backbone for teachers to rely on for support and updated knowledge on what educational practices are being utilized, how they are working, and what solutions have been found for the ever-changing climate of education. Research on the benefits and use of these communities, as well as on the latest educational practices, is essential in teacher development and student learning in the current culture of a rapidly changing educational environment. The Research Anthology on Facilitating New Educational Practices Through Communities of Learning contains hand-selected, previously published research that provides information on the communities of learning that teachers are currently involved in to seek the latest educational practices. The chapters cover the context of these communities, the benefits, and an overview of how this support is a necessary tool in today's practices of teaching and learning. While highlighting topics such as learning communities, teacher development, mentoring, and virtual communities, this book is essential for inservice and preservice teachers, administrators, teacher educators, practitioners, stakeholders, researchers, academicians, and students who are interested in how communities of practice tie into professional development, teacher learning, and the online shift in teaching.

A kitchen classic for over 35 years, and hailed by Time magazine as "a minor masterpiece" when it first appeared in 1984, *On Food and Cooking* is the bible which food lovers and professional chefs worldwide turn to for an understanding of where our foods come from, what exactly they're made of, and how cooking transforms them into something new and delicious. For its twentieth anniversary, Harold McGee prepared a new, fully revised and updated edition of *On Food and Cooking*. He has rewritten the text almost completely, expanded it by two-thirds, and commissioned more than 100

new illustrations. As compulsively readable and engaging as ever, the new *On Food and Cooking* provides countless eye-opening insights into food, its preparation, and its enjoyment. *On Food and Cooking* pioneered the translation of technical food science into cook-friendly kitchen science and helped birth the inventive culinary movement known as "molecular gastronomy." Though other books have been written about kitchen science, *On Food and Cooking* remains unmatched in the accuracy, clarity, and thoroughness of its explanations, and the intriguing way in which it blends science with the historical evolution of foods and cooking techniques. Among the major themes addressed throughout the new edition are:

- Traditional and modern methods of food production and their influences on food quality
- The great diversity of methods by which people in different places and times have prepared the same ingredients
- Tips for selecting the best ingredients and preparing them successfully
- The particular substances that give foods their flavors, and that give us pleasure
- Our evolving knowledge of the health benefits and risks of foods

On Food and Cooking is an invaluable and monumental compendium of basic information about ingredients, cooking methods, and the pleasures of eating. It will delight and fascinate anyone who has ever cooked, savored, or wondered about food.

In the field of history, the Web and other technologies have become important tools in research and teaching of the past. Yet the use of these tools is limited—many historians and history educators have resisted adopting them because they fail to see how digital tools supplement and even improve upon conventional tools (such as books). In *Pastplay*, a collection of essays by leading history and humanities researchers and teachers, editor Kevin Kee works to address these concerns head-on. How should we use technology? Playfully, Kee contends. Why? Because doing so helps us think about the past in new ways; through the act of creating technologies, our understanding of the past is re-imagined and developed. From the insights of numerous scholars and teachers, *Pastplay* argues that we should play with technology in history because doing so enables us to see the past in new ways by helping us understand how history is created; honoring the roots of research, teaching, and technology development; requiring us to model our thoughts; and then allowing us to build our own understanding.

The challenges presented by the fast-changing business environment require that organisations find new and innovative ways to respond in order to improve performance. The contemporary manager has to integrate new information technology, manage diversity, accommodate stakeholders' often conflicting claims, deal with the threat that HIV/AIDS poses to the workforce and comply with charters such as the Mining Charter. The list of challenges has become almost endless. As well as exposing the reader to the traditional management functions, namely planning, organising, leading and controlling, this edition also deals with the most recent challenges that managers have to face. As a response to the increasing complexity of the business environment, this book deals with ethical issues in management, corporate governance, strategy maps, the resource-based view of an organisation as well as mentorship, and coaching. Key lectures include: Relevant examples taken from South African and African organisations; Numerous illustrations with informative graphics, diagrams and charts; A logical structure to aid accessibility; Case studies, discussion questions MCQs at the end of each chapter; Multimedia support materials for prescribing institutions.

This book is widely prescribed by institutions and will be the preferred book of many major businesses for use in their management and leadership training programmes. Grobler and Wörnich's market-leading text has long been regarded as the most comprehensive and user-friendly book available for those studying Human Resource Management in South Africa. Written from a business management perspective, it not only addresses the traditional core Human Resource activities but also provides the reader with insight into future Human Resource challenges.

As a manager you will be expected to resolve a range of legal, ethical, operational, human resource, and financial issues that affect your organization. *Essential Management Skills for Pharmacy and Business Managers* supplies the understanding you will need to manage the day-to-day challenges in this increasingly competitive environment. Presenting a wealth of information on how to resolve common issues across all sectors of the pharmacy environment, it uses case studies to illustrate the methods required to create a patient-focused business where teamwork flourishes and continuous improvement becomes a reality. The book describes the kinds of things that will most often go wrong in organizations of all types and sizes and provides proven methods for resolving these issues. It explains how to develop and implement an effective quality management system in the pharmacy or a retail operation that complies with external standards. Outlining an efficient performance appraisal system, it describes how to manage diversity and details time-tested problem solving, conflict management, and stress management techniques. With coverage that includes employee management, quality management, and quality assurance, the book describes how to create a harmonious work environment that promotes effective communication between pharmacy staff, medical professionals, care givers, patients, and customers. Complete with links to further information in each chapter, it arms you with the tools to empower and motivate your employees to provide world-class patient and customer care.

BUSINESS AND SOCIETY employs a stakeholder management framework. This framework emphasizes a business's social, legal, political, and ethical responsibilities to both external and internal groups that have a stake, or interest, in that business. It is a fundamental goal of the course that students really get that responsible business decision makers strive to balance and protect the interests of various stakeholders- investors, employees, community, environment, etc. An emphasis is also placed on the fact that one needs to understand that business situations will continually arise that will truly test one's values and ethics. *BUSINESS AND SOCIETY* not only exposes students to diverse and important stakeholder and ethical frameworks for considering and protecting stakeholder interests, through its use of cases and other real-world applications, this text enhances the precision with which students think about and practice ethical decision making. Opportunities to apply stakeholder and ethical systems to specific business problems abound, and questions are provided with all cases and applications to focus student reasoning, ensuring excellent preparation for class discussions.

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