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A principal's job is astonishingly complex, and its competing demands can be overwhelming, especially in the first few years. In this book, Jen Schwanke, a principal herself, provides a mentor's guidance to steer new principals through the period of adjustment and set the foundation for a long and rewarding career. The topics you wish your graduate program had covered are covered here—directly, practically, and without the jargon. Drawing on her own experience, Schwanke provides strategies for tackling the most common yet most daunting challenges of the principalship, including

- Establishing productive professional relationships
- Building and maintaining a positive school culture
- Resolving conflict among staff and parents
- Providing effective instructional leadership
- Supporting students' social-emotional needs
- Conducting staff evaluations and delivering feedback
- Keeping up with district, state, and federal mandates
- Managing the facility and the budget
- Providing focused and effective professional development
- Prioritizing responsibilities
- Learning from student and schoolwide data
- Planning for growth and change
- Working through behavior and discipline issues
- Hiring high-quality teachers and supporting new ones
- Leading effective meetings
- Maintaining balance

The standalone chapters provide easy access to the solutions you need for the situations you face. Along with real-life scenarios and critical tips for success, you'll find helpful models of what to do, what to say, and how to say it. This book is a source for ideas any time you encounter a problem and think, "Now what?" It's the beginning of an ongoing conversation about the wonderful and rewarding work of being a principal.

"Proportional Representation: A Study in Methods of Election" by John H. Humphreys. Published by Good Press. Good Press publishes a wide range of titles that encompasses every genre. From well-known classics & literary fiction and non-fiction to forgotten?or yet undiscovered gems?of world literature, we issue the books that need to be read. Each Good Press edition has been meticulously edited and formatted to boost readability for all e-readers and devices. Our goal is to produce eBooks that are user-friendly and accessible to everyone in a high-quality digital format.

To support the broadening spectrum of project delivery approaches, PMI is offering A Guide to the Project Management Body of Knowledge (PMBOK® Guide) – Sixth Edition as a bundle with its latest, the Agile Practice Guide. The PMBOK® Guide – Sixth Edition now contains detailed information about agile; while the Agile Practice Guide, created in partnership with Agile Alliance®, serves as a bridge to connect waterfall and agile. Together they are a powerful tool for project managers. The PMBOK® Guide – Sixth Edition – PMI's flagship publication has been updated to reflect the latest good practices in project management. New to the Sixth Edition, each knowledge area will contain a section entitled Approaches for Agile, Iterative and Adaptive Environments, describing how these practices integrate in project settings. It

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will also contain more emphasis on strategic and business knowledge—including discussion of project management business documents—and information on the PMI Talent Triangle™ and the essential skills for success in today's market. Agile Practice Guide has been developed as a resource to understand, evaluate, and use agile and hybrid agile approaches. This practice guide provides guidance on when, where, and how to apply agile approaches and provides practical tools for practitioners and organizations wanting to increase agility. This practice guide is aligned with other PMI standards, including A Guide to the Project Management Body of Knowledge (PMBOK® Guide) – Sixth Edition, and was developed as the result of collaboration between the Project Management Institute and the Agile Alliance.

Nonprofits leaders are optimistic by nature: they believe with time, energy, smarts, strategy and sheer will, they can change the world. But too many cooks, not enough money, an abundance of passion, can make you feel there are too many obstacles to overcome. Garry shows you how to build a powerhouse board, create an impressive and sustainable fundraising program, renew your passion for your mission and organization, and become a bigger difference in the world. Professional resume and cover letter writers reveal their inside secrets for creating phenomenal cover letters that get attention and land interviews. Features more than 150 sample cover letters written for all types of job seekers, including the Before-and-After transformations that can make boring letters fabulous.

Based on detailed multi-disciplinary analyses of more than 800 recorded handover interactions, audits of written handover documentation, interviews and survey responses, the contributing authors identify features of effective and ineffective clinical handovers in diverse hospital contexts. The authors then translate their descriptive findings into practical protocols, communication strategies and checklists that clinicians, managers and policy makers can apply to improve the safety and quality of clinical handovers. All the contributors are affiliated with the International Research Centre for Communication in Healthcare (IRCCH), an international multidisciplinary organisation of over 90 healthcare professionals from more than 17 countries committed to improving improving communication in healthcare systems around the world. 'The authors have created a new and tightly woven systems safety net that will, if implemented, significantly reduce the occurrence of errors resulting from cumulative communication failures.' -H. Esterbrook Longmaid III, MD, FACR, President of Medical Staff, Beth Israel Deaconess-Milton Hospital, Milton, MA USA 'Uncommonly valuable for the rigorous, original communication research it reports and for the careful translation of the research findings into practical strategies that actually improve clinical handovers in the real world of practice.' -Professor Suzanne Kurtz, Washington State University 'This clear, plain English book is an outstanding resource for the training of all involved in healthcare.' -Elizabeth Trickett, (Former) Director of Safety and Quality, ACT Health, Australia

The book is developed to provide significant information and guidelines to construction and project management

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professionals (owners, designers, consultants, construction managers, project managers, supervisors, contractors, builders, developers, and many others from the construction-related industry) involved in construction projects (mainly civil construction projects, commercial-A/E projects) and construction-related industries. It covers the importance of construction management principles, procedures, concepts, methods, and tools, and their applications to various activities/components/subsystems of different phases of the life cycle of a construction project. These applications will improve the construction process in order to conveniently manage the project and make the project most qualitative, competitive, and economical. It also discuss the interaction and/or combination among some of the activities/elements of management functions, management processes, and their effective implementation and applications that are essential throughout the life cycle of project to conveniently manage the project. This handbook will: Focus on the construction management system to manage construction projects Include a number of figures and tables which will enhance reader comprehension Provide all related topics/areas of construction management Be of interest to all those involved in construction management and project management Provide information about Building Information Modeling (BIM), and ISO Certification in Construction Industry Offer a chapter on Lean construction The construction project life cycle phases and its activities/elements/subsystems are comprehensively developed and take into consideration Henri Fayol's Management Function concept which was subsequently modified by Koontz and O'Donnel and Management Processes Knowledge Areas described in PMBOK® published by Project Management Institute (PMI). The information available in the book will also prove valuable for academics/instructors to provide construction management/project management students with in-depth knowledge and guidelines followed in the construction projects and familiarize them with construction management practices.

Jump into the world of Near Field Communications (NFC), the fast-growing technology that lets devices in close proximity exchange data, using radio signals. With lots of examples, sample code, exercises, and step-by-step projects, this hands-on guide shows you how to build NFC applications for Android, the Arduino microcontroller, and embedded Linux devices. You'll learn how to write apps using the NFC Data Exchange Format (NDEF) in PhoneGap, Arduino, and node.js that help devices read messages from passive NFC tags and exchange data with other NFC-enabled devices. If you know HTML and JavaScript, you're ready to start with NFC. Dig into NFC's architecture, and learn how it's related to RFID Write sample apps for Android with PhoneGap and its NFC plugin Dive into NDEF: examine existing tag-writer apps and build your own Listen for and filter NDEF messages, using PhoneGap event listeners Build a full Android app to control lights and music in your home Create a hotel registration app with Arduino, from check-in to door lock Write peer-to-peer NFC messages between two Android devices Explore embedded Linux applications, using examples on Raspberry Pi and BeagleBone

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"This book contains so much common sense that my neck was getting tired from nodding my head in agreement so often." Peter Armaly, Senior Director Customer Success, Oracle "...a comprehensive review of the Customer Success role and responsibilities..." Anne Marie Ponder, Senior Manager, IT Infrastructure, Astellas Pharma US "...a must read playbook for all business leaders and customer success-focused professionals." Jason Noble, Global Customer Success and SaaS Leader "I wish a book like this existed when I started in Customer Success!" Cyn Taylor, Enterprise Customer Success Manager, LogicMonitor "...provides all the ingredients to create the right customer success strategy." Baptiste Debever, Head of Growth & Co Founder, Alkalab "...an invaluable resource for anyone with an interest in Customer Success." Adam Joseph, CEO, CSM insight "A structured and logical approach that will help new and experienced CSMs to bridge the gap between Customer Success theory and practical application." James Scott, General Partner, Success Hacker Customer success management is "the practice of helping customers to generate value from using our products" and it is a relatively new and fast-growing profession with many new CSMs coming into it from other customer-facing professions. Due to the speed with which the profession is undergoing change as it matures and expands, both new and existing CSMs need to keep abreast of customer success best practice. However there are relatively few books that provide much in the way of practical guidance for customer success practitioners and even less options for resources such as tools, templates and checklists that enable a consistently high quality approach whilst increasing the CSM's productivity. Practical Customer Success Management is a practical guide book and comprehensive training manual for CSMs that provides a simple to follow, best practice framework that lays out the core steps at every stage of the customer journey to business outcome success. It describes and explains which situations each step applies to and provides recommendations for activities or tasks that the CSM can perform to complete each step, together with detailed guidance for successfully completing those activities. The book also includes a suite of tools and templates that enable rapid completion of tasks whilst ensuring consistency of approach both across multiple customer engagements and by multiple CSMs within a team.

America's health care system has become too complex and costly to continue business as usual. Best Care at Lower Cost explains that inefficiencies, an overwhelming amount of data, and other economic and quality barriers hinder progress in improving health and threaten the nation's economic stability and global competitiveness. According to this report, the knowledge and tools exist to put the health system on the right course to achieve continuous improvement and better quality care at a lower cost. The costs of the system's current inefficiency underscore the urgent need for a systemwide transformation. About 30 percent of health spending in 2009--roughly \$750 billion--was wasted on unnecessary services, excessive administrative costs, fraud, and other problems. Moreover, inefficiencies cause needless suffering. By one estimate, roughly 75,000 deaths might have been averted in 2005 if every state had delivered care at the quality level of the best performing state. This report states that the way health care providers currently train, practice, and learn new information cannot keep pace with the flood of research discoveries and technological advances. About 75 million Americans have more than one chronic condition, requiring coordination among multiple specialists and therapies, which can increase the potential for miscommunication, misdiagnosis, potentially conflicting

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interventions, and dangerous drug interactions. Best Care at Lower Cost emphasizes that a better use of data is a critical element of a continuously improving health system, such as mobile technologies and electronic health records that offer significant potential to capture and share health data better. In order for this to occur, the National Coordinator for Health Information Technology, IT developers, and standard-setting organizations should ensure that these systems are robust and interoperable. Clinicians and care organizations should fully adopt these technologies, and patients should be encouraged to use tools, such as personal health information portals, to actively engage in their care. This book is a call to action that will guide health care providers; administrators; caregivers; policy makers; health professionals; federal, state, and local government agencies; private and public health organizations; and educational institutions.

Safety in the process industries is critical for those who work with chemicals and hazardous substances or processes. The field of loss prevention is, and continues to be, of supreme importance to countless companies, municipalities and governments around the world, and Lees' is a detailed reference to defending against hazards. Recognized as the standard work for chemical and process engineering safety professionals, it provides the most complete collection of information on the theory, practice, design elements, equipment, regulations and laws covering the field of process safety. An entire library of alternative books (and cross-referencing systems) would be needed to replace or improve upon it, but everything of importance to safety professionals, engineers and managers can be found in this all-encompassing three volume reference instead. The process safety encyclopedia, trusted worldwide for over 30 years Now available in print and online, to aid searchability and portability Over 3,600 print pages cover the full scope of process safety and loss prevention, compiling theory, practice, standards, legislation, case studies and lessons learned in one resource as opposed to multiple sources

This guide provides comprehensive guidance and practical tools (including templates and checklists) to assist with planning, design and installation of utility services from the preparation stage to post-occupancy aftercare.

It has, improbably, been called uncommonly lucid, even riveting by The New York Times, and it was a finalist for the 2004 National Book Awards nonfiction honor. It is a literally chilling read, especially in its minute-by-minute description of the events of the morning of 9/11 inside the Twin Towers. It is The 9/11 Commission Report, which was, before its publication, perhaps one of the most anticipated government reports of all time, and has been since an unlikely bestseller. The official statement by the National Commission on Terrorist Attacks Upon the United States-which was instituted in late 2002 and chaired by former New Jersey Governor Thomas Kean-it details what went wrong on that day (such as intelligence failures), what went right (the heroic response of emergency services and self-organizing civilians), and how to avert similar future attacks. Highlighting evidence from the day, from airport surveillance footage of the terrorists to phone calls from the doomed flights, and offering details that have otherwise gone unheard, this is an astonishing firsthand document of contemporary history. While controversial in parts-it has been criticized for failing to include testimony from key individuals, and it completely omits any mention of the mysterious collapse of WTC 7-it is nevertheless an essential record of one of the most transformational events of modern times.

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Since its first publication in 1975, Judith Butcher's Copy-editing has become firmly established as a classic reference guide. This fourth edition has been comprehensively revised to provide an up-to-date and clearly presented source of information for all those involved in preparing typescripts and illustrations for publication. From the basics of how to prepare text and illustrations for the designer and typesetter, through the ground rules of house style, to how to read and correct proofs, Copy-editing covers all aspects of the editorial process. New and revised features: • up-to-date advice on indexes, inclusive language, reference systems and preliminary pages • a chapter devoted to on-screen copy-editing • guidance on digital coding and publishing in other media such as e-books • updated to take account of modern typesetting and printing technology • an expanded section on law books • an essential tool for new and experienced copy-editors, working freelance or in-house.

Revised edition of the authors' SAP SuccessFactors employee central, [2016]

BIM (Building Information Modelling) is transforming working practices across the built environment sector, as clients, professionals, contractors and manufacturers throughout the supply chain grasp the opportunities that BIM presents. The first book ever to focus on the implementation of BIM processes in landscape and external works, BIM for Landscape will help landscape professionals understand what BIM means for them. This book is intended to equip landscape practitioners and practices to meet the challenges and reap the rewards of working in a BIM environment - and to help professionals in related fields to understand how BIM processes can be brought into landscape projects. BIM offers significant benefits to the landscape profession, and heralds a new chapter in inter-disciplinary relationships. BIM for Landscape shows how BIM can enhance collaboration with other professionals and clients, streamline information processes, improve decision-making and deliver well-designed landscape projects that are right first time, on schedule and on budget. This book looks at the organisational, technological and professional practice implications of BIM adoption. It discusses in detail the standards, structures and information processes that form BIM Level 2-compliant workflows, highlighting the role of the landscape professional within the new ways of working that BIM entails. It also looks in depth at the digital tools used in BIM projects, emphasising the 'information' in Building Information Modelling, and the possibilities that data-rich models offer in landscape design, maintenance and management. BIM for Landscape will be an essential companion to the landscape professional at any stage of their BIM journey.

The Bulletin of the Atomic Scientists is the premier public resource on scientific and technological developments that impact global security. Founded by Manhattan Project Scientists, the Bulletin's iconic "Doomsday Clock" stimulates solutions for a safer world. Ten Strategies of a World-Class Cyber Security Operations Center conveys MITRE's accumulated expertise on enterprise-grade computer network defense. It covers ten key qualities of leading Cyber Security Operations Centers (CSOCs), ranging from their structure and organization, to processes that best enable smooth operations, to approaches that extract maximum value from key CSOC technology investments. This book offers perspective and context for key decision points in structuring a CSOC, such as what capabilities to offer, how to architect large-scale data collection and analysis, and how to prepare the CSOC team for agile, threat-based response. If you manage, work in, or are standing up a CSOC, this book is for you. It is also available on MITRE's

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website, www.mitre.org.

Lead Your Business the Starbucks Way Foreword by Herve Humler, President and COO, The Ritz-Carlton Hotel Company, L.L.C. One of the best-recognized and admired brands in the world, Starbucks singlehandedly transformed the ordinary delivery of coffee into a cultural phenomenon--a result of the company's exemplary leadership practices. Joseph Michelli, author of the Wall Street Journal, USA Today, and BusinessWeek bestseller The Starbucks Experience, explains that the international success of Starbucks begins with a promise: To inspire and nurture the human spirit--one person, one cup, and one neighborhood at a time. Michelli offers a perspective on the leadership principles that drove the iconic coffee company's resurgence from serious setbacks during the economic downturn--one of the few true turnaround stories of this time. And the company continues to grow dramatically, entering new markets and channels with fresh products and technologies. In *Leading the Starbucks Way*, Michelli establishes five actionable principles that fuel long-term global sustainability at Starbucks and that can be used in any company, in any industry: Savor and Elevate Love to Be Loved Reach for Common Ground Mobilize the Connection Cherish and Challenge Your Legacy *Leading the Starbucks Way* is a penetrating look at the inner workings of one of today's most successful brands. The company gave Michelli one-on-one access to a variety of employees (called partners) to write this book--from baristas to senior leaders, including Howard Schultz, chairman, president, and chief executive officer. In short, success is all about loving your product, loving your customers, and loving your employees. Sincerely. Without fail. Even in the face of business challenges. Praise for *Leading the Starbucks Way* "Michelli shows us how a small Seattle-based chain of coffee shops became one of the most beloved brands on the planet. So grab a cup of coffee, put your feet up, and read this book!" Ken Blanchard, coauthor of *The One Minute Manager®* and *Leading at a Higher Level* "Culture is everything! This fast-moving, fascinating book gives you countless practical ideas you can use immediately to create a company climate of inspiration and loyalty." Brian Tracy, author of *Full Engagement* "Michelli identifies the principles by which Howard Schultz and his team passionately perform in a culture that loves, respects, and rewards suppliers, employees, customers, shareholders, and the community." Robert Spector, author of *The Nordstrom Way* "Leading the Starbucks Way provides the key success factors of a lifestyle brand that is globally scaled, locally relevant, and powered by the passion of the Starbucks culture." John Timmerman, PhD, Senior Strategist of Customer Experience and Innovation, Gallup "Organizational consultant Michelli serves up a new helping of the recipe for business success he offered in *The Starbucks Experience*." Kirkus Reviews

Caregiving is inevitably fraught with complex issues emotional as well as medical, financial, and legal. The ABA/AARP Checklist for Family Caregivers by Sally Balch Hurme can help organize the responsibilities that caregivers face. In one place, you'll be able to record and update the myriad details you need to keep track of. And if you don't know where to start, this invaluable tool tells you, step by step, what you need and why. You can easily personalize the to-do lists, either in the book or electronically, and have them available for quick reference for your caregiving team family, friends, aides, and medical, financial, and legal professionals. This new book third in the Checklist series from AARP and the ABA will save you time and simplify the daunting tasks of

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caregiving. Hurme shows you how to become a trusted steward without losing your sanity. A companion to the PBS documentary (June 2015) and Amy Goyer's ABA/AARP Juggling Life, Work, and Caregiving."

Your must-have tool for perfect project management Want to take your career to the next level and be a master of planning, organising, motivating and controlling resources to meet your goals? This easy-to-use guide has you covered! Project Management Checklists For Dummies takes the intimidation out of project management, and shows you step by step how to use rigorous self-check questions to save significant time—and headaches—in managing your projects effectively. Project Management Checklists For Dummies gives you to-do lists, hands-on checklists and helpful guidance for managing every phase of a project from start to finish. Before you know it, you'll be a star project manager as you organise, estimate and schedule projects in today's time-crunched, cost-conscious global business environment. Includes useful to-do lists and checklists to ensure all the necessary steps are completed Offers simple exercises to help clarify needs and requirements along the way Provides templates to complete, which can also be downloaded from Dummies.com and customised to suit your unique requirements Supplies hints and tips to help you along the way If you're a project manager—or any professional charged with managing a project and wondering where to start—Project Management Checklists For Dummies is your ready-made tool for success.

This landmark publication published by the AAMC identifies a list of integrated activities to be expected of all M.D. graduates making the transition from medical school to residency. This guide delineates 13 Entrustable Professional Activities (EPAs) that all entering residents should be expected to perform on day 1 of residency without direct supervision regardless of specialty choice. The Core EPAs for Entering Residency are designed to be a subset of all of the graduation requirements of a medical school. Individual schools may have additional mission-specific graduation requirements, and specialties may have specific EPAs that would be required after the student has made the specialty decision but before residency matriculation. The Core EPAs may also be foundational to an EPA for any practicing physician or for specialty-specific EPAs. Update: In August 2014, the AAMC selected ten institutions to join a five-year pilot to test the implementation of the Core Entrustable Professional Activities (EPAs) for Entering Residency. More than 70 institutions, representing over half of the medical schools accredited by the U.S. Liaison Committee on Medical Education (LCME), applied to join the pilot, demonstrating the significant energy and enthusiasm towards closing the gap between expectations and performance for residents on day one. The cohort reflects the breadth and diversity of the applicant pool, and the institutions selected are intended to complement each other through the unique qualities and skills that each team and institution brings to the pilot. Faculty and Learners' Guide (69 pages) - Developing faculty: The EPA descriptions, the expected behaviors, and the vignettes are expected to serve as the foundation for faculty development. Faculty can use this guide as a reference for both feedback and assessment in pre-clinical and clinical settings.- Developing learners: Learners can also use this document to understand the core of what is expected of them by the time they graduate. The EPA descriptions themselves delineate the expectations, while the developmental progression laid out from pre-entrustable to entrustable behaviors can serve as the roadmap for achieving them.

In View Of The Increasing Thrust Of Exports In The Field Of International Marketing, A Number Of Indian Universities Have Introduced The Subject Export-Import Procedures, Documentation And Logistics At Post Graduation Level, In Particular Mba. This Subject Has Gained

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Importance, As Doors Of Employment Have Been Opened On This New Front With The Increasing Pace Of Exports. In This Book, All The Topics Have Been Dealt In A Systematic Manner. The Topics Are Covered In The Same Order Of Ugc Syllabus For Student S Convenient Reading. The Students, Pursuing Mba And Other Courses, Who Had Studied This Subject At Graduation/ Postgraduation Level Will Find This Book Useful As Many Business Schools/ Institutions Have The Same Topics, Chosen By Ugc, In Their Course Contents.

Hotel Housekeeping Training ManualTata McGraw-Hill EducationIndustrial Aviation ManagementA Primer in European Design, Production and Maintenance OrganisationsSpringer

Easy to use Staff handover Logbook to track and record all essential shift information in one place. Use for Business, Health Professions, Stylist, Construction Company and many more.Product Information: Personalization Page Index Page Shift Handover Log sections Include: Year Month Days of the week Date Department Staff Name Supervisor's Name Handover Type Handover Time Handover To (Name) Staff No Date In & Out Time In & Out Hours worked Signature Job Description Equipment Condition Shift Report Actions to Complete Section includes: No, Action & Date Completed Completed Actions Section includes: No, Action & Date Completed Note Section Signatures Sections. Staff Contact Details Pages. Emergency Procedures. Out of Hours Details 8.5x11 Glossy Paperback For more related products like Work Attendance Log Book, Business Goal Communication Book, Teacher record book, Teacher Classroom Planner, School Counselor Log Book and everyday essentials logbooks or planners in different sizes, options and varied cover, kindly check out our amazon author page; Jason Soft.

“Knowledge held within is dead knowledge. Share it with others, and then it is resurrected.” These are words that Apostle Dr. Muriel Avant Fuqua lives by. Though, throughout her life, there have been plenty of things she'd rather have kept silent about, she has learned, firsthand, that it is these very traumas that must be brought into the light so their power can be broken and healing can begin. A shining example of the necessity to speak out—and a cautionary tale about the harm and dysfunction that results from silence—this empowering memoir is about overcoming the debilitating pain of abuse and infidelity through the healing power of a loving God. At the same time, Dr. Fuqua's debut book serves as an excellent educational source on the challenging issues of women in ministry and church hurt. Over the years, Dr. Fuqua has experienced more than her fair share of pain, but she has also discovered the amazing truth that God can truly renew brokenness. And her life, her marriage, and her church all declare the good news. Discover for yourself the peace of Christ, as you learn from her story how you, too, can step into the light and wrap your pain in the glory of God.

A guide to the latest industry principles for optimizing the production of solid state active pharmaceutical ingredients Solid State Development and Processing of Pharmaceutical Molecules is an authoritative guide that covers the entire pharmaceutical value chain. The authors—noted experts on the topic—examine the importance of the solid state form of chemical and biological drugs and review the development, production, quality control, formulation, and stability of medicines. The book explores the most recent trends in the digitization and automation of the pharmaceutical production processes that reflect the need for consistent high quality. It also includes information on relevant regulatory and intellectual property considerations. This resource is aimed at professionals in the pharmaceutical industry and offers an in-depth examination of the commercially relevant issues facing developers, producers and distributors of drug substances. This important book: Provides a guide for the effective development of solid drug forms Compares different characterization methods for solid state APIs Offers a resource for understanding efficient production methods for solid state forms of chemical and biological drugs Includes information on automation, process control, and machine learning as an integral part of the development and production workflows Covers in detail the regulatory and quality

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control aspects of drug development Written for medicinal chemists, pharmaceutical industry professionals, pharma engineers, solid state chemists, chemical engineers, Solid State Development and Processing of Pharmaceutical Molecules reviews information on the solid state of active pharmaceutical ingredients for their efficient development and production.

This publication is aimed at managers in all industries. It explains why human factors are important in health and safety and how they need to be assessed and managed in the same way as other risk factors. It gives practical advice on how to develop systems designed to take account of human capabilities and fallibilities.

This book outlines the structure and activities of companies in the European aviation industry. The focus is on the design, production and maintenance of components, assemblies, engines and the aircraft itself. In contrast to other industries, the technical aviation industry is subject to many specifics, since its activities are highly regulated by the European Aviation Safety Agency (EASA), the National Aviation Authorities and by the aviation industry standard EN 9100. These regulations can influence the companies' organization, personnel qualification, quality management systems, as well as the provision of products and services. This book gives the reader a deeper, up-to-date insight into today's quality and safety requirements for the modern aviation industry. Aviation-specific interfaces and procedures are looked at from both the aviation legislation standpoint as well as from a practical operational perspective.

Proceedings of the ISPRA-Course Held at the Joint Research Centre, Ispra, Italy, October 21-25, 1985, in Collaboration with EuReDatA

MONTHLY PLANNER 2017-2018 ORGANIZE YOUR PASSION AND GOALS Daily manage your time in every week Till the end of year, it will be your grateful year organize. So every day may not be good but there's something good in every day.

SPECIFICATIONS - Type: monthly planner calendar 2018 - Cover: Monthly planner - Dimensions: 8x10 inches - Pages: 130 pages Wish U Have a Grateful Year

Change Management is a crucial process for gaining the competitive advantage that is the goal of many organisations. Leaders and change agents are often faced with conflicting challenges of motivating and understanding increasingly diverse workforces, accounting to stakeholders and planning for the future in a chaotic environment. Comprising 12 chapters in 6 parts, the text opens with an explanation of the environment of change faced by organisations today. It then deals with managing organisational development, which is a planned process of change which is often subject to the incursions of organisational transformation, a more dramatic and unpredictable type of change. With the field of organisational change continuing to evolve, especially in an international context, future directions of change management are also discussed. Finally, to emphasise the relationship between theory to practice, Organisational Change: Development and Transformation 6e provides 10 local and international case studies and a suite of online cases supported by a case matrix. Case studies, exercises and support material present the challenges of change management in a real-life manner - examining issues from a variety of viewpoints.

Patient-centered, high-quality health care relies on the well-being, health, and safety of health care clinicians. However, alarmingly

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high rates of clinician burnout in the United States are detrimental to the quality of care being provided, harmful to individuals in the workforce, and costly. It is important to take a systemic approach to address burnout that focuses on the structure, organization, and culture of health care. *Taking Action Against Clinician Burnout: A Systems Approach to Professional Well-Being* builds upon two groundbreaking reports from the past twenty years, *To Err Is Human: Building a Safer Health System* and *Crossing the Quality Chasm: A New Health System for the 21st Century*, which both called attention to the issues around patient safety and quality of care. This report explores the extent, consequences, and contributing factors of clinician burnout and provides a framework for a systems approach to clinician burnout and professional well-being, a research agenda to advance clinician well-being, and recommendations for the field.

The world's most trusted guide for leaders in transition *Transitions* are a critical time for leaders. In fact, most agree that moving into a new role is the biggest challenge a manager will face. While transitions offer a chance to start fresh and make needed changes in an organization, they also place leaders in a position of acute vulnerability. Missteps made during the crucial first three months in a new role can jeopardize or even derail your success. In this updated and expanded version of the international bestseller *The First 90 Days*, Michael D. Watkins offers proven strategies for conquering the challenges of transitions—no matter where you are in your career. Watkins, a noted expert on leadership transitions and adviser to senior leaders in all types of organizations, also addresses today's increasingly demanding professional landscape, where managers face not only more frequent transitions but also steeper expectations once they step into their new jobs. By walking you through every aspect of the transition scenario, Watkins identifies the most common pitfalls new leaders encounter and provides the tools and strategies you need to avoid them. You'll learn how to secure critical early wins, an important first step in establishing yourself in your new role. Each chapter also includes checklists, practical tools, and self-assessments to help you assimilate key lessons and apply them to your own situation. Whether you're starting a new job, being promoted from within, embarking on an overseas assignment, or being tapped as CEO, how you manage your transition will determine whether you succeed or fail. Use this book as your trusted guide.

CanMEDS is an educational framework identifying and describing seven Roles that lead to optimal physician performance, care delivery and health care outcomes: Medical Expert (central Role), Communicator, Collaborator, Leader (formerly Manager), Health Advocate, Scholar and Professional. The overarching goal of CanMEDS is to improve patient care. The CanMEDS model has been adopted in Canada and internationally, both in and outside the health professions, making it the most recognized and widely applied health profession competency framework in the world. In Canada, the framework is used by residents in all medical specialties as part of their postgraduate training, and it provides the foundation for the exam and accreditation processes. Since its adoption, the CanMEDS Framework has been updated twice; most recently in 2015. The CanMEDS 2015 Framework has been endorsed by 12 Canadian medical organizations who will work to adapt and integrate CanMEDS for their specific context. What areas has the Framework changed from the previous version (2005)? The addition of complementary milestones is arguably the

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largest change between the 2005 and 2015 versions of the CanMEDS 2015 Framework. The milestones will be available in an online companion document, the CanMEDS Milestones Guide, and unlike the Framework they will undergo continual revision as educators modify the milestones for their specific specialty. New themes have been introduced, such as patient safety, quality improvement, handovers, and eHealth. A renewed emphasis on the overall coherence of the framework and on its practical application. Role descriptions and definitions are expressed in simpler, more direct language. Overlapping areas between Roles have been minimized. Competencies and milestones describe the abilities to be demonstrated in practice, as distinct from the information or content related to aspects of a Role."

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